

The stated meeting of the Finance Committee of the Board of Commissioners of the Township of Abington was held on Thursday, April 24, 2025 via webinar and the Township Administration Building, Abington, PA, with Commissioner Winegrad presiding.

CALL TO ORDER: 7:04 p.m.

PRESENT: Commissioners WINEGRAD, SPIEGELMAN, DiPLACIDO
Excused: Commissioners VAHEY, HENRY

OTHERS: Director of Finance Hermann
Manager of Financial Services Embery
Deputy Chief Porter

CONSIDER APPROVAL OF MINUTES

Commissioner Winegrad made a MOTION, seconded by Commissioner Spiegelman to approve the Finance Committee Meeting minutes from March 20, 2025.

MOTION was ADOPTED 3-0.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Item FC-01-050825:

Commissioner Winegrad made a MOTION, seconded by Commissioner Spiegelman to approve the March 2025 expenditures in the amount of \$3,828,010.26 and salaries and wages in the amount of \$2,476,708.68 and authorize the proper officials to sign and approve invoices and supporting documentation in payment of bills and contracts as they mature through the month of June 2025.

Commissioner Winegrad questioned whether the reimbursement from insurance regarding the fire was split amongst all five fire companies or was it just for McKinley.

Ms. Hermann replied it is split evenly amongst the five fire companies.

Commissioner Winegrad asked for any comments from Commissioners. There were none.

Commissioner Winegrad asked for any public comment. There were none.

MOTION was ADOPTED 3-0.

Item FC-02-050825:

Commissioner Winegrad made a MOTION, seconded by Commissioner Spiegelman to adopt Resolution No. 25-XXX authorizing the Township Manager and/or Finance Director to enter into an agreement with the Pennsylvania Local Government Investment Trust (PLGIT) and its' banking partner, BMO Harris Bank, to participate in the Payment Solutions P-Card Program.

Ms. Hermann explained that currently the Township has one credit card that is used by various departments where we track receipts from purchases. Manager Christman suggested the Payment Solutions Card Program, which is widely used by other municipalities, where a credit card would be assigned to an individual with set limits along with a limited number of vendors where it could be used. The program also provides employee misuse insurance for each card and there is a cash rebate and no annual fee.

Employees who are assigned the cards will be required to sign a policy and procedures acknowledgment document. The Finance Office will have a program called Spend Dynamics where we will have real time viewing and reconciliation of each person's card, so there are internal controls. This program will provide the departments with a little more flexibility to make purchases and it seems to have all the efficiencies the Township needs to make it easier for all the departments as well as the Finance Office.

Commissioner Winegrad asked for any comments from Commissioners.

Commissioner DiPlacido said this program is used by the County. It is easy to view reports and there are checks and balances.

Commissioner Spiegelman asked about a general fraud alert system.

Ms. Hermann replied there is a real-time system where employees are required to attach receipts.

Commissioner Winegrad clarified that each card can be tracked. Is that correct?

Ms. Hermann replied yes, it can be tracked through the Spend Dynamics program. If the Board of Commissioners approves this, then an application will need to be submitted, and there will be some time before the Township obtains the cards.

Commissioner Winegrad clarified that when a charge is made, the Finance Office will know what program the purchase is dedicated to. Is that correct?

Ms. Hermann replied yes. The departments are responsible for assigning an account number to items they are purchasing, and the Finance Office makes sure that the account number is correct for that type of item being purchased.

Commissioner Winegrad asked for any public comment. There were none.

MOTION was ADOPTED 3-0.

PUBLIC COMMENT ON NON-AGENDA ITEMS ONLY: None.

ADJOURNMENT: 7:18 p.m.

Respectfully submitted,

Liz Vile, Recording Secretary