

MINUTES

FINANCE COMMITTEE MEETING via webinar

October 20, 2022

CALL TO ORDER: 7:00 p.m.

PRESENT: Committee Members: Commissioners Chairman WINEGRAD
BOLE, SPIEGELMAN
Excused: Vice Chairwoman CARSWELL, Commissioner
VAHEY

OTHERS: Finance Director Hermann
Manager of Financial Services Embury
Deputy Chief Porter

CONSIDER APPROVAL OF MINUTES:

Commissioner Winegrad made a MOTION, seconded by Commissioner Spiegelman to approve Finance Committee Meeting minutes from September 15, 2022.

MOTION was ADOPTED 3-0.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Item FC-01-111022:

Commissioner Winegrad made a MOTION, seconded by Commissioner Bole to approve the September 2022 expenditures in the amount of \$2,817,182.22 and salaries and wages in the amount of \$2,132,472.36, and authorize the proper officials to sign vouchers in payment of bills and contracts as they mature through the month of December 2022.

Commissioner Winegrad asked for any comments from Commissioners. There were none.

Commissioner Winegrad asked for any public comment. There was none.

MOTION was ADOPTED 3-0.

Item FC-02-111022:

Commissioner Winegrad made a MOTION, seconded by Commissioner Bole to recommend authorizing the President and Township Manager to enter into an agreement with Barbacane, Thornton & Company to act as Township's independent auditors for calendar years ending December 31, 2022, 2023, and 2024.

Commissioner Winegrad clarified that Bee, Bergvall had been the auditor for many years, and it is good practice to find someone new. Is that correct?

Ms. Hermann replied it depends on the Board's preference as there has been other auditors in the past. We send out an RFP every three years, and Bee, Bergvall provided the best price in the past few years; however, this year, they did not submit a proposal due to busyness and short staff. We have worked with Barbacane Thornton in the past and they were the only one who provided a quote.

Commissioner Winegrad asked for any comments from Commissioners.

Commissioner Bole questioned whether there is any concern about Barbacane Thornton's professional ability to accomplish what is required.

Ms. Hermann replied she is fine with Barbacane and their procedures, and they have been licensed in Pennsylvania since the 70's. And after doing some research, there are not too many auditors who work in municipal government and offer everything that is required for a First-Class Township.

Commissioner Winegrad questioned whether there are any concerns about Barbacane working with the Township's OpenGov system and will their work begin in January?

Ms. Hermann replied that the new system will be easier to use, and most auditors begin their pre-work for the Township in November or December.

Commissioner Winegrad questioned whether they will just perform the Township's audit or will there be other work.

Ms. Hermann replied there is agreed upon procedures and the Tax Office audit, which are standard items. In some years, there is a single audit that is based on receipts and expenditures of grant funding, and this year, the Township is subject to a single audit due to ARPA (American Rescue Plan Act) funding.

Commissioner Winegrad asked for any public comment.

Lora Lehmann, resident, asked why Bee, Bergvall will not continue as auditor.

Commissioner Winegrad replied that Bee, Bergvall did not bid.

Ms. Hermann added that Bee, Bergvall indicated due to staffing issues they would not be able to handle the Township's volume of work in 2022/2023.

MOTION was ADOPTED 3-0.

PUBLIC COMMENT ON NON-AGENDA ITEMS ONLY:

Lora Lehmann, resident, expressed concern about the "renaming of committees and not being able to follow their finances," also, about the "budget presentation."

Commissioner Winegrad replied that preliminary 2023 budget has been posted on Township website.

Ms. Hermann added that the PDF version of the instructional guide on how to use the budget book as well as the PDF of the budget have been posted.

Commissioner Spiegelman commented that his latest newsletter will have an article about the budget that will include links from the Township's website, and this year's budget presentation was clear and easy to understand.

ADJOURNMENT: 7:23 p.m.

Respectfully submitted,

Liz Vile, Minutes Secretary