

MINUTES

FINANCE COMMITTEE MEETING via webinar

November 17, 2022

CALL TO ORDER: 7:03 p.m.

PRESENT: Committee Members: Commissioners Chairman WINEGRAD
Vice Chairwoman CARSWELL, VAHEY, BOLE,
SPIEGELMAN

OTHERS: Finance Director Hermann
Township Manager Manfredi
Manager of Financial Services Embery
Deputy Chief Porter

ANNOUNCEMENT:

Commissioner Winegrad announced that no action will be taken on agenda Item FC-03-120822.

CONSIDER APPROVAL OF MINUTES:

Commissioner Winegrad made a MOTION, seconded by Commissioner Spiegelman to approve Finance Committee Meeting minutes from October 20, 2022.

MOTION was ADOPTED 5-0.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

Item FC-01-120822:

Commissioner Winegrad made a MOTION, seconded by Commissioner Bole to approve the October 2022 expenditures in the amount of \$3,973,261.39 and salaries and wages in the amount of \$2,119,443.37, and authorize the proper officials to sign vouchers in payment of bills and contracts as they mature through the month of January 2023.

Commissioner Winegrad asked for any comments from Commissioners. There were none.

Commissioner Winegrad asked for any public comment. There was none.

MOTION was ADOPTED 5-0.

Item FC-02-120822:

Commissioner Winegrad made a MOTION, seconded by Commissioner Spiegelman to authorize budget transfers and supplemental appropriations for Fiscal Year 2022.

Ms. Hermann explained that per First-Class Township code, after the third month of the year, the Township is allowed to make transfers between budget line items to cover shortages, which are made throughout the year and do not change the overall budget.

Commissioner Winegrad clarified that those supplemental appropriations are not reviewed by the Board. Is that correct?

Ms. Hermann replied it is done automatically as bills need to be paid; however, the bills are reviewed by the Board.

Commissioner Winegrad asked for any comments from Commissioners.

Commissioner Bole commented that he would like to see the budget at the beginning of the fiscal year and then the adjusted budget at the end of the year to have a sense of where the transfers are being made and the reason for it.

Manager Manfredi noted that at the beginning of the year, we look at certain factors such as program need, projected cost based on that need and the history of each line item, which is first reviewed by the directors and then he reviews it prior to signing off and putting it into the budget for review by the Board.

Commissioner Winegrad asked for any public comment. There was none.

MOTION was ADOPTED 5-0.

PUBLIC COMMENT ON NON-AGENDA ITEMS ONLY: None.

ADJOURNMENT: 7:15 p.m.

Respectfully submitted,

Liz Vile, Minutes Secretary