

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
OF THE ABINGTON TOWNSHIP PUBLIC LIBRARY**

Date: March 25, 2024

The Meeting of the Board of Trustees was called to order at 7:03 p.m. by Joe Milano.

PRESENT: Joe Milano, Emily Cooper, Liz Fitzgerald, Lauren Greaves, Daniel Kaye, Maurie Markman, Elaine Cassidy Shanahan and Nancy Wright. Dimitra Seiler, Don Pierce, Terry Biansco and Michelle Washington were also in attendance.

MINUTES: Motion to approve the minutes of February 26, 2024, was made by Joe Milano, seconded by Daniel Kaye. Motion approved. Motion to approve the minutes of the virtual meeting that took place on March 15, 2024, was made by Joe Milano, seconded by Elaine Cassidy Shanahan. Motion approved.

PRESENTATION: Don Pierce from MAILLIE provided an overview of the ATPL audit and stated that our documents were in accordance with governmental standards. Looking at our governmental funds balance sheet, we have \$1.165M in cash in our general fund, \$1.6M in cash and investments in our special revenue fund, and just under \$1.4M in our capital budget fund. No audit adjustments are needed for our governmental funds. Our fund balance for our total governmental funds stands at just under \$2.5M. Our fund balances in the general fund, capital project fund and governmental funds increased from beginning to end of year. We experienced an increase in fund balance and net position this year. No noteworthy issues were discovered.

TREASURER'S REPORT:

The February 2024 report was reviewed.

- More state aid came in than anticipated.
- Utilities expenses higher than last year due to boiler and heat issues.
- The February report was reviewed and will be filed for audit.
- A motion was made by Maurie Markman, seconded by Emily Cooper, to move the 2022 Annual Appeal funds in the amount of \$86,738.27 into the building endowment money market account at Fulton Bank. The appeal written in 2022 did not specify the special income account into which it should be placed. Motion passed.

DIRECTOR'S REPORT:

Personnel and Library Business

- Several new staff members have started. We are grateful to have them on board.
- Sara, Mimi and Laura applied to present at the October 2024 PA Library Association annual conference. Laura and Mimi propose to talk about community engagement and outreach; Sara on low-stress, high-reward ideas for teen volunteers.
- Liz will present on culinary literacy at Upper Dublin Public Library in-service day on April 12.

Strategic Plan

- The inaugural ATPL In-service Day was a success! The Friends provided a beautiful lunch. Staff provided great feedback and seemed to enjoy it. Staff highlighted the need for better signage throughout the library.

Circulation

- 175 people got library cards in January; 123 patrons renewed their library cards.

Reference

- We no longer have the microfilm reader. Mimi found a new home for it at the Free Library of Philadelphia.

Program Highlights

- Great turnout for the film screening of the Black Emperor of Broadway.
- 14 people attended Mindfulness Meditation on Saturdays and 28 attended the Zoom Mindfulness Meditation.
- 37 attended Native Women and Allies Speak.
- 23 attended Judy Stavisky's talk about her book In Plain Sight.
- Jennifer Weiner will speak at PSU Abington on April 8 at 6:30 p.m.
- Garden Festival was wonderful, despite the rain ☹️

Children's

- Our second collaborative event with the Metropolitan Ballet was a success!

Young Adults

- Build a Time Machine – 41 participants!
- Dungeons and Dragons ended but was really popular. Teens are asking for more. Paul Leedy, PSU Abington student who lead this program has been asked if he would like to lead it again.

- Teens continue to volunteer in amazing ways by leading sustainability events, making bookmarks, and writing letters to residents in senior living across the world.

Upcoming Program Highlights

- Peep dioramas will return!
- Taylor Swift trivia

Roslyn Library

- This year's Longwood Gardens Community Read is *The Secret Garden*. Upcoming programs include crochet, personalized rubber stamps, and a container gardening talk with a master gardener.

Facilities

- New carpet in the lobby along with a beautiful new bench (thank you, Jim!)

ADULT LITERACY:

- Classes continue to be popular.
- 12 ESL students joined the program.
- Tonight is the final night of new tutor training.
- Elizabeth needs help, so a job posting for her assistant is forthcoming.

COMMITTEE REPORTS:

- Friends – Terry Biansco: Six Friends plan to volunteer at the Jennifer Weiner event. April 27 is the date for the next Garden/Book/Flea Market event. Despite the rain, there was a great turnout at the last Garden event!
- Personnel – Nancy Wright: She will reach out to Daniel and Joe to line up Liz's review in May.
- Development/Long-Range Planning -- Maurie Markman: No update.
- Facilities – Joe Milano: No update.
- Finance and Investment– Emily Cooper: No update.

UNFINISHED BUSINESS: None.

NEW BUSINESS: None.

CORRESPONDENCE: Distributed to all Board members.

PUBLIC COMMENT: None.

EXECUTIVE SESSION: Motion was made by Joe Milano to adjourn the meeting of the Board, seconded by Daniel Kaye. Motion passed.

ADJOURNMENT:

The meeting was adjourned at 8:22 p.m.

Our next Board meeting is April 29, 2024, at 7 p.m.

Joe Milano will attend next Friends meeting on May 11, 2024, at 9:45 a.m.

Respectfully Submitted,
Elaine Cassidy Shanahan
Board Secretary