

**MINUTES OF THE MEETING OF THE BOARD OF TRUSTEES
OF THE ABINGTON TOWNSHIP PUBLIC LIBRARY**

Date: May 22, 2023

The Meeting of the Board of Trustees was called to order at 7:03 p.m.

PRESENT: Joe Milano, Lauren Greaves, Emily Cooper, Nancy Wright, Liz Fitzgerald, Elaine Cassidy Shanahan, and Terry Biansco, President of the Friends of the Library, were present. Diane Moskal and Michelle Washington, members of the public, were also in attendance.

MINUTES: A motion to approve the minutes of April 24, 2023, was made by Emily Cooper, seconded by Joe Milano. Motion passed.

PRESENTATION: Liz Fitzgerald shared her proposal for the ATPL to go fine free. To parlay costs, Liz proposed that we allocate half of the funds from the annual appeal to cover the loss of fines. Another possibility is for the other two local municipalities to provide funds to cover the loss of funds. Liz will flush out measures of success and trend data to share with the board in a future meeting.

TREASURER'S REPORT:

- Endowments continue to see upward trends.
- Maintenance costs were stable this past month.
- We expect electric costs to rise in the coming months with anticipated AC use.
- Office equipment costs were over budget due to computer equipment maintenance and software upgrades.
- ATPL obtained estimates to replace an AC condenser but there is a 12-week delay in getting necessary parts.
- ATPL received a \$2,500 appropriation check from Rockledge.
- The April Treasurer's Report has been submitted and filed for audit.

DIRECTOR'S REPORT:

- Board interviews almost complete.
- Pin ceremony will take place on Thursday, May 25.
- Karen McGinnis' last day is June 30.
- Strategic planning: Outreach is in full swing. Seven outreach events have taken place.
- Librarian widget looks like a chat widget and will be operational on new website.
- Mindfulness bags available for Mental Health Awareness month (May).
- History of Jazz program was a huge success!
- Summer Reading Kickoff party will take place on June 19.
- Taste of African Heritage cooking classes will take place in July and August.
- Hilary streamlined data collection strategies.
- Children's programs are very successful and well attended. Storytimes in the Park have gotten very big crowds.
- Sarah visited nearly 1,200 6th and 7th graders at Abington Middle School.
- Sarah and Emily led a tour and program for Life Skills students from AMS.
- Taylor Swift party had 30 attendees. It was really fun!
- ATPL will revamp its music CD collection to organized it by genre, like a record store.
- Small flood happened in back stairwell but was cleaned by Township colleagues.

ADULT LITERACY:

- Classes and tutoring taking place regularly.
- Meg will host tutoring support meeting in late-May.

COMMITTEE REPORTS:

- A. Friends – Terry Biansco: The Friends donated \$14,500 to ATPL. Will participate in summer kickoff. Will host a brunch on June 10. National Friends Library Week will be in October. Andi Friedman, longtime volunteer, is

stepping back to take on fewer projects. Friends are considering having an Open House in the coming months. Will host a cookbook sale soon.

- B. Personnel – Nothing to report.
- C. Development/Long-Range Planning –Nothing to report.
- D. Facilities –Nothing to report.
- E. Finance –Nothing to report.

OLD BUSINESS:

- N/A

NEW BUSINESS:

- Officer elections for the new year are scheduled for May, as stated in our bylaws. All current officers self-nominated to stay in their roles. A motion was made by Nancy Wright for all current officers of President Joe Milano, Vice President Lauren Greaves, Treasurer Emily Cooper, and Secretary Elaine Cassidy Shanahan to continue in their roles for the coming year. Motion was seconded by Joe Milano. Motion passed.

CORRESPONDENCE: Distributed to all board members.

PUBLIC COMMENT: Diane Moskal commented that it would be a nice gesture for the ATPL to invite current head of the Friends and other leaders to upcoming events like the pinning ceremony.

EXECUTIVE SESSION: A motion was made by Joe Milano to adjourn the meeting of the Board, seconded by Lauren Greaves. The motion passed.

ADJOURNMENT:

The meeting was adjourned at 8:31 p.m.
Our next meeting is June 26, 2023.

Respectfully Submitted,
Elaine Cassidy Shanahan
Secretary of the ATPL Board of Trustees